

**Skelsmergh Community Hall Management Committee**  
**Minutes of Annual General Meeting**  
**Thursday 26<sup>th</sup> May 2021 at the Hall**

Present: Ian Bamford **IB** (Church Rep.), Angela Brand-Barker **ABB** (PC Rep), John Chapman **JC** (PC Rep), Mary Chapman **MC** (Chair), Anthony Cousins **AC** (Bookings Clerk), Bryan Cox **BC** (Committee), Ian Kell **IK** (Committee), Sue Ostick **SO** (Committee), Fiona Procter **FP** (Parent & Toddlers), Lucien Procter **LP** (Trustee), Jayne Rigby **JR** (Treasurer), Rosie Rodell **RR** (Sec.), Alison Semple **AS** (Treasurer Retd)

Apologies: Lesley Hodgson **LH** (Chair Retd.), Sam Scarr **SS** (Bookings Retd),

### **Background**

For the benefit of the new attendees at the AGM, **IK** gave a brief introduction to the history and current standing of the hall. **IK** also introduced the members of the committee who intended to stand down at this AGM, thanking them for their service. This included Lesley Hodgson as Chair, Ian Kell as secretary, Alison Semple as Treasurer and Sam Scarr as Bookings Clerk. Since **SS** stood down at the previous meeting, **AC** has been temporarily filling the role of Bookings Clerk.

### **Committee Membership**

#### New Members

**LH** was to stand down as chair. **MC** volunteered for the role and was unanimously voted in. **AS** was to stand down as Treasurer. **JR** volunteered for the role and was unanimously voted in. **IK** was to stand down as secretary. **RR** volunteered for the role and was unanimously voted in. **IK** agreed to join the committee as a co-option member, providing specialist knowledge on the development of the hall.

#### Continued Members

**AC** has agreed to continue the role as Booking Clerk on a temporary basis until a permanent member can be elected.

**SO** has agreed to continue the work on developing a new website with Mintcake as co-option committee member.

**BC** was to stand down as co-option committee member, but will continue in advisory role until a replacement is available with regards to building maintenance.

**FP** has agreed to continue as the appointed member for the parents and toddlers group.

### **Income and Expenditure**

Treasurer produced a summary and reported a balance of £33,184.85 at 2021 year end. Our Auditor, Lynda Barron, suggested holding the major part of the balance in a deposit account rather than the current account.

### **General Notes**

**LP** has agreed to continue as a Trustee. A request was put out to any members of the community that would be willing to take on the responsibility of a second trustee.

Many thanks is given to the ex and continued members of the committee for all the hard work and time that has been spent on the maintenance and development of the hall. The chair expressed gratitude to **IK** for his invaluable input as secretary since the beginning of the Community Hall in 2004. The committee agreed that letters of appreciation should be sent to Sam, Leslie and Alison.

**Action:** **RR** to organise letters of gratitude

The AGM closed and moved onto the general hall management meeting.